# **MILDURA RURAL CITY COUNCIL LIBRARIES**

## LIBRARY TECHNOLOGY CONDITIONS OF USE

Use of computers and wireless network is free. To use our computers you must agree to these conditions of use.

If you are under 18 years of age, a parent or legal guardian must initially attend the Library and sign an application form.

#### **ACKNOWLEDGMENTS BY YOU**

You acknowledge that you use the computers and Internet at your own risk and Mildura Rural City Council Libraries are not responsible for information or images that are accessed, downloaded or viewed by other users, including those which may be:

- of a sexually explicit or pornographic nature
- found to contain violent or dangerous material
- · defamatory or offensive to members of the community
- found to contain erroneous information.

#### **PROHIBITED USES**

You must not:

- access, transmit, download or store any material which is offensive, defamatory, abusive, obscene, pornographic, threatening or illegal
- violate copyright laws
- damage library computer hardware or software
- introduce computer viruses
- alter, damage or delete files or settings on the Library's computers
- use cards belonging to other Library members

Your use of the Internet will be monitored by Mildura Rural City Council staff.

# **INTERNET PUBLIC USE GUIDELINES**

## (a) Printing Charges

Printing is charged at the following rates:

Single side A4 sheet, black/white	\$0.20
Double sided A4 sheet, black/white	\$0.40
Single side A3 sheet, black/white	\$0.40
Double sided A3 sheet, black/white	\$0.80
Single side A4 sheet, colour	\$1.00
Double sided A4 sheet, colour	\$2.00
Single side A3 sheet, colour	\$2.00
Double sided A3 sheet, colour	\$4.00

## (b) Bookings

Library computers may be booked up to seven days in advance by library members.

Sessions will only be held for ten minutes, after which the session will made available to others.

## (c) Time Extensions

Sessions on Library computers are available for one hour per day. A session can be extended by one hour only depending on availability.

## (d) Staff Assistance

Computers are provided by Mildura Rural City Council Libraries on a self-help basis. Library staff do not provide technical assistance to configure your equipment for wireless access. Staff may assist in explaining basics to users but are unable to undertake extensive training. Enquiries for information should be directed to Library staff.

#### (e) Your Responsibilities

Inappropriate use of computers or Internet will result in a loss of privileges as outlined in the Library Service Technology Use Policy OP 046.

Only authorised users may access Library computers.

No more than two people may be at a Library computer at any given time.

If you are unable to attend an appointment to use a computer it is expected that the booking be cancelled to give others the opportunity of using the service.

You must finish your session on time, even if you have not finished your task. Refusal to comply with this request may result in loss of computer use.

You are not permitted to connect your own computers and webcams directly to the Library computers.

You agree to indemnify the Library in respect of any loss, damage, action, claim, suit or proceeding brought against the Library by any person arising directly or indirectly out of your use of computers and Internet service.

The Mildura Rural City Council cannot be responsible for any changes you make to your computer's settings and recommend that you make a note of any settings before you change them. If you are using the wireless network, anti-virus, security and privacy protection is your responsibility.

The wireless network is not secure. Information sent to and from your laptop may be captured by others with a wireless device. Please keep this in mind when accessing personal or business information.

For the safety of all library users, powerboards, double adapters or extension cords are not to be used in the Library.